

**GENERAL TERMS OF BUSINESS**

*Version 9 – 2024-01-01*

1. The following terms of business, which supersede any client's general terms, will apply to the services provided by Realjuridik i Sverige AB ("Realjuridik", "we", "us" or "our") to our clients, unless otherwise explicitly agreed with the client in writing.
2. The legal content of our services is based on Swedish law as at the date of the service. The opinions and instructions we present when handling an assignment can only be applied to matters governed by the Swedish legal system.
3. Invoicing for assignments is generally based on debiting by the hour, but other payment terms can be agreed. Estimates regarding the total fee for the completion of an assignment are indicative.
4. In certain cases, we may request an advance payment. Such payments are paid into our client account and will be used to settle future invoices.
5. We normally invoice our clients on a monthly basis, unless another invoicing system has been agreed upon. VAT is added to the invoice pursuant to Swedish law applicable from time to time.
6. We correspond via e-mail if not instructed otherwise by the client. Our e-mail correspondence is unencrypted and subject to the condition that we are not liable for any viruses, unauthorized amendments, unauthorized monitoring, tampering and/or data corruption or any consequences thereof. Accordingly, you should follow up important e-mails to us by telephone or by any other appropriate mean. Data received by the client may electronically be stored in accordance with applicable laws and regulations in force from time to time and may be used for their required purpose.
7. Realjuridik retains the ownership to intellectual property rights in work products it produces for its clients. Notwithstanding, the client is entitled to use such work products for the purposes for which it was produce. Work products produced by Realjuridik may not be generally circulated or used for any other purpose than for which it was produced, unless specifically agreed with Realjuridik.
8. The client is not entitled to disseminate to a third party or allow a third party to use or rely on material provided by Realjuridik within the framework of the assignment, such as final and interim reports, but also other material produced during the assignment, unless specifically agreed with Realjuridik.
9. Realjuridik's liability for any loss or damage suffered by you as a result of negligence or other breach of contract on our part shall be limited to direct losses and damages and shall not exceed the fees payed to Realjuridik during the 12 months preceding the event causing the loss or damage. Notwithstanding, Realjuridik's liability shall in no event exceed the coverage attained under Realjuridik's professional liability insurance. Upon your request, we will be pleased to provide information about our professional liability insurance policy. Realjuridik's liability does not include or cover consequential losses or damages, including loss of profit, goodwill etc. or other indirect

loss and damage. Realjuridik shall not be liable for any loss or damage suffered as a result of your use of Realjuridik's work products or advice in any other context, or for any other purpose, than for which it was produced. Any claim shall be presented within 6 months from the day the event causing the loss or damage occurred.

10. We will keep records and files in accordance with applicable legal provisions and as deemed necessary for future reference.
11. Realjuridik's engagement may be terminated by the client at any time unless otherwise agreed. We reserve the right to terminate our engagement if, despite reminders, payment has not been made according to our terms or if the client becomes insolvent. Likewise, we reserve the right to terminate our engagement if, among other things, the client fails to supply adequate instructions or if confidence and trust no longer exist between us. In the event of termination or withdrawal, payment shall be made for fees for work performed and reimburse us for the expenses incurred up to the date of termination or withdrawal in accordance with these general terms and conditions. Notification of termination or withdrawal shall be made in writing.
12. We are subject to the Swedish Act on measures to prevent money laundering and financing of terrorism. Consequently, we are obliged to request information of client identity and other *know your client* (KYC) measures as may be considered appropriate to comply with the legislation. We are required by law to disclose suspicions of money laundering or terrorism financing to the proper authorities. We are not permitted to inform you that we have such suspicions or that we have made or are contemplating making such disclosures. In case of any suspicions of money laundering or terrorism financing we are required to decline or withdraw from the engagement without specifying the reasons thereto.
13. These general terms and conditions, any engagement letter from us to you and all issues in connection with any of them, our engagement and services shall be governed by and construed in accordance with Swedish law, excluding its conflict of laws principles. Any dispute, controversy or claim arising out of or in connection with these general terms and conditions, any engagement letter, our engagement, our services and our advice shall be finally settled in Swedish Courts, with the Stockholm District Court as the court of first instance.
14. These general terms of business may be amended by Realjuridik from time to time. The current version is published on Realjuridik's website ([www.realjuridik.se](http://www.realjuridik.se)). Amendments are effective in relation to matters initiated after the amended version was posted on the website.

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